

PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town Advisory Board (TAB) Application

Name of Board: _____

Applicant Name: _____

Home Address: _____ City _____ Zip _____

Mailing Address: _____ City _____ Zip _____

Home Phone: _____ Unlisted? Yes ___ No ___ Cell Phone _____

Work Phone: _____ Fax: _____

E-Mail Address: _____

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

Are you currently employed by a public entity? Yes ___ No ___ If yes, which entity? _____

I have attached my resume/letter of interest: Yes ___ No ___

I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

Signature

Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

**Pahrump Town Manager
400 North Highway 160
Pahrump, Nevada 89060**

(This document becomes a public record once it has been received by the Town of Pahrump.)

TOWN ADVISORY BOARDS/CITIZENS ADVISORY COUNCILS

Town Advisory Boards (TABs) are formed per Nevada Revised Statutes (NRS) Section 269.576, and Citizen Advisory Councils (CACs) are formed per the Pahrump Town Board Policy to assist the Town Board with the decision-making process in supplying public services to the unincorporated town and area of the Town of Pahrump. Members are appointed by the Town Board and are subject to the provisions of the Nevada Open Meeting Law, NRS Chapter 241, and Nevada Ethics in Government Law, NRS Chapter 281.481-551. The final decision for appointments to TABs/CACs lies with the Pahrump Town Board. The results of any poll or recommendation are advisory and will be considered by the Pahrump Town Board, although they are not binding. Persons submitting letters of interest and applications that may not be a part of a poll or recommendation may also be considered for appointment.

TABs are appointed to represent unincorporated towns that have been created by law to generate area-specific taxes designated for additional services in the town. CACs are appointed to service specific areas in the Town that fall outside the boundaries of either incorporated cities or unincorporated towns, but because of the proximity of the residents, share common concerns. The Town Board may appoint either three or five residents to serve as members of the TAB or CAC. The members must meet two criteria: 1) be a qualified elector; and 2) be a resident of the unincorporated town or area encompassed by the board. These members serve without compensation for two-year terms beginning on the first Monday in odd-numbered years, and assist the Town Board in the governance of the unincorporated town or council area by acting as representatives of the residents of their town or area. In the case a vacancy occurs, the Town Board will appoint a qualified elector to serve the remainder of the unexpired term.

TABs and CACs hold public meetings at least once a month, usually in the evenings, and make recommendations based on community input on issues regarding resident concerns and problems to the Town Board; and disseminate information from the Town to the residents of the town or area. TABs and CACs and the communities they serve receive assistance and liaison from the staff of the Town Board and/or Town Manager's Office and other Town departments.

NEVADA OPEN MEETING LAW

Persons interested in applying for membership on a TAB/CAC should be aware of the requirements of the Nevada Open Meeting Law under which all TABs/CACs are governed. The Nevada Open Meeting Law, NRS Chapter 241, declares legislative intent that all public bodies (including TABs and CACs) exist to aid in the conduct of the people's business and that it is the intent of the law that the member who takes action in violation Open Meeting Law, with knowledge of the violation, is guilty of a misdemeanor and may be prosecuted. Wrongful exclusion of any person from a meeting of the public body is also a misdemeanor. Any time a majority of TAB/CAC members gathers together in a place that has not been legally posted per Open Meeting Law requirements, they cannot discuss or deliberate on an issue over which they have advisory power. It is important that TAB/CAC members understand the impact of such an action. This does not preclude members from gathering together; it does require that they do not discuss and deliberate on town or area business.